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**Heading Home**

**Job Title:** Behavioral Health Technician

**Program:** Wellness-2 Hotel Family Shelter

**Reports To:** Program Director

**Hours:** 40 – schedule may vary

Exempt X Non-Exempt

**Position Summary:** The Behavioral Health (BH) Interventionist is responsible for supporting the De-escalation/Crisis Response Team to ensure the safety and well-being of Wellness-2 Hotel guests and staff.

**Essential Duties & Responsibilities of the BH Interventionist include:**

* Working collaboratively with all Wellness-2 staff to ensure the safety and well-being of guests and staff.
* With De-escalation/Crisis Response Team, providing proactive and solution-focused behavioral health interventions to Wellness-2 guests to prevent an escalating situation from becoming a crisis.
* With De-escalation/Crisis Response Team, providing immediate de-escalation/crisis intervention to Wellness-2 guests.
* Case consults and conferencing duties in collaboration with De-escalation/Crisis Response Team and Site Ops staff
* Other duties as assigned

**The responsibility of all Heading Home employees includes the following:**

* Always representing and promoting Heading Home in a positive and professional manner
* Maintaining good attendance and punctuality in keeping with Heading Home policies
* Attending all staff and organizational meetings as required
* Observing and practicing safe work habits and practices in compliance with regulations, statutes, and organizational policies
* Maintaining guest and organizational confidentiality in compliance with organizational policies and procedures
* Reading, understanding, and complying with all guidelines of the Heading Home Employee Handbook

**Qualifications:**

To perform this job successfully, the individual must have excellent communication and interpersonal skills, must be able to think strategically and act quickly, and must work well with others across a broad spectrum of situations. The requirements listed below are representative of the knowledge, skill, and/or ability necessary to satisfactorily perform the duties of the BH Interventionist. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience:**

Master’s or bachelor’s degree in Behavioral Health, Social Work, Counseling, or Psychology. Licensure is preferred.

**Skills:**

* Trauma informed care
* Crisis intervention
* Excellent computer skills
* Experience, and ability to assess, evaluate and respond to mental health concerns of adult and child guests of the family shelter.
* Ability to communicate effectively both orally and in writing
* Ability to maintain positive interpersonal skills across a broad range of professional situations
* Knowledge of area behavioral health service providers and community resources

**Other Requirements**

* Valid New Mexico driver’s license and reliable transportation
* Ability to navigate stairs, ladders, ramps, and uneven terrain
* \*CPR/ First Aid Certification or ability to become certified within 30 days of hire
* MANDT Training Certification within 30 days of hire

This job description does not constitute an employment agreement between the employer and employee. This document is subject to change by the employer as the needs of the employer and requirements of the job change.

 Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:  \_\_\_\_\_\_\_\_\_\_\_\_

      BH Technician

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:  \_\_\_\_\_\_\_\_\_\_\_\_

      BH Technician

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:  \_\_\_\_\_\_\_\_\_\_\_

Program Director